

OFFICE OF TRAINING

NOTICE  
NO. 8-58

19 March 1958


SUBJECT: Federal Service Fund Raising Campaigns

1. Contributions for the Federal Service Campaigns for NATIONAL HEALTH AGENCIES and for the JOINT CRUSADE, which supports Care as well as the Crusade For Freedom, will be solicited during the period 21 March - 4 April 1958.

2. All OTR personnel are asked to contribute as generously as possible to these worthwhile causes. The campaign is a "pass-the-hat" type of drive. Pledges are not required. Envelopes will be distributed by keymen and may be returned to the keymen at any time during the 21 March - 4 April period.

3. Since receipts are not furnished, checks or money orders should be used by those wishing evidence of payment. Please make checks payable to Consolidated Charities for Health and to Consolidated Charities for Joint Crusade. Each donor is encouraged to designate the agency or agencies to receive his contribution, although such designations are not required.

4. Questions concerning the drive may be directed to your keyman or to the Administrative Branch, OTR, extension 3001.

  
MATTHEW BAIRD  
Director of Training

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Distribution:  
All OTR Personnel